



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, June 16, 2020 – City Council Chambers
12:00 p.m.**

COVID-19 Pandemic, Council met electronically as permitted by Council’s Procedural Bylaw. Citizens and our Media Partners are encouraged to view the virtual meeting via the Public Recording at:
<https://video.isilive.ca/kenora/2020-06-16.html>

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**With** Mayor D. Reynard in the Chair, Councillor M. Goss, Councillor R. McMillan Councillor A. Poirier, Councillor K. Ralko, Councillor S. Smith, Councillor C. Van Walleghem

**Staff:** Heather Pihulak, Manager of Administration/City Clerk, Jeff Hawley, Manager of Operations & Infrastructure/Acting CAO, Charlotte Edie, Manager of Finance/Treasurer, Stace Gander, Manager of Community Services, Adam Smith, Manager of Development Services

### Call to Order

Mayor Reynard called the meeting to order and Councillor Van Walleghem delivered a blessing.

### Public Information Notices as per By-law Number 144-2007

Mayor Reynard then read the following notices:-  
As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today’s meeting:-

- Amend its 2020 Capital Budget in the amount of \$28,798.59 for the purchase of a new Bylaw Enforcement vehicle
- Authorize the application of section 418.1 of the *Municipal Act, 2001*, as a Founding Municipality in the Prudent Investor Board
- Adopt a new Tariff of Fees and Charges By-Law Number to give effect to rates outlined in the revised Schedule “A and Schedule E” pertaining outdoor patios
- Amend the 2020 Operating & Capital Budget to withdraw funds from the Equipment Reserve in the amount of \$47,000.00 for the purchase of a 2021 Plow/Sander/Dump Truck and a 2021 Sander/Dump truck

### Declaration of Pecuniary Interest & General Nature Thereof

Mayor Reynard then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today’s Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

There were none declared.

## **Confirmation of Minutes**

### **1. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-  
Regular Council – May 19, 2020

## **Deputations**

### **Charlene Kissick, Community Project Planner, All Nations Hospital Project**

Charlene Kissick is the Community Project Planner for the All Nations Hospital project. She has been actively working to engage with the community on the project and has moved to virtual sessions since the pandemic. They are now moving to the summer resident engagement and will be using a virtual attendance format as well. The naming of the new hospital will be part of the public engagement process and there will be an opportunity coming in the near future for this process.

The public consultation step one was focused around the clinical portion. What services and programs do community members want to see in their hospital which took place between January and May 2020. The second step of public consultation is around site location. What is important to the community with regards to a location and the consultants have identified approximately 20 possible locations. The community will still have the opportunity to comment on the possible locations once it has been shortlisted.

There is extensive community consultation and information available to the community on the project and the process will continue.

## **Additions to the Agenda**

- Budget Amendment - Plow/Sander/Dump Truck and Sander/Dump Truck Purchase

## **Addition to the Agenda**

### **2. Moved by M. Goss, Seconded by C. Van Wallegem & Carried:-**

That a new item be hereby added to the June 16, 2020 Council agenda:

- Budget Amendment-Plow/Sander/Dump Truck and Sander/Dump Truck Purchase

## **Budget Amendment – Fleet Purchases**

### **3. Moved by C. Van Wallegem, Seconded by A. Poirier & Carried:-**

That Council hereby approves an additional allocation of \$47,000.00 to be funded through the Equipment Reserve for the purchase of a 2021 Plow/Sander/Dump Truck and a 2021 Sander/Dump truck; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 Operating & Capital Budget at its June 16, 2020 meeting to withdraw funds from the Equipment Reserve in the amount of \$47,000.00 to offset the cost of these purchases; and further

That Council give three readings to a by-law to amend the 2020 budget for this purpose.

## **Monthly Financial Statements**

### **4. Moved by A. Poirier, Seconded by K. Ralko & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at April 30, 2020.

## **Prudent Investor Founding Municipality Enabling Bylaw**

### **5. Moved by K. Ralko, Seconded by R. McMillan & Carried:-**

That Council gives three readings to a bylaw to be known as the Prudent Investor Enabling By-law to authorize the application of Section 418.1 of the Municipal Act, 2001 to the Corporation of the City of Kenora as a Founding Municipality.

## **Municipal Asset Management Grant Application**

### **6. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That Council approved the 2017 Asset Management Plan (AMP) for the City of Kenora as prepared by Public Sector Digest (PSD); and further

That Council has directed administration to continue to improve the data underlying the plan and strategies with which to manage the City's infrastructure; and further

That Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the following project scope:

- CityWide Maintenance Manager License
- CityWide Maintenance Manager Implementation, Data Work and Training
- O.Reg 588/17 Compliant Asset Management Plan

## **Municipal Insurance Renewal**

### **7. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby accepts the proposal for renewal of Municipal Insurance as presented by Gillons and Frank Cowan Company in the amount of \$355,859.00 excluding taxes; and further

That Council accept the proposal for Volunteer Firefighter Coverage as presented by VFIS in the amount of \$6,192.00 excluding taxes.

## **Budget Amendment – Bylaw Enforcement Vehicle**

### **8. Moved by M. Goss, Seconded by C. Van Walleghem & Carried:-**

That Council hereby approves a budget amendment for replacement of a Bylaw Enforcement vehicle to be funded through Fleet Reserves in the amount of \$28,798.59; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 Capital Budget in the amount of \$28,798.59 at its June 16, 2020 meeting for this purpose; and further

That Council give three readings to a by-law to amend the 2020 capital budgets for this purpose.

### **Wauzhushk Onigum Nation Water and Sewer Agreement**

#### **9. Moved by C. Van Walleghem, Seconded by A. Poirier & Carried:-**

That Council hereby authorizes the Mayor and Clerk to execute a water and sewer services agreement between the Corporation of the City of Kenora and Wauzhushk Onigum First Nation (WON); and further

That three readings be given to a by-law for this purpose.

### **Lake Navigation (Kenora) Ltd. Lease Agreement**

#### **10. Moved by A. Poirier, Seconded by K. Ralko & Carried:-**

That Council hereby authorizes the Mayor and Clerk to enter into a new five year lease agreement between the Corporation of the City of Kenora and Lake Navigation (Kenora) Ltd., authorizing under Land Use Permit No. 169, to occupy and use Federal Water Lot Location CL-4631 on Lake of the Woods, Kenora, Ontario; and further

That the appropriate by-law be passed for this purpose.

### **Concessions for City of Kenora Tenants Impacted by COVID-19**

#### **11. Moved by K. Ralko, Seconded by R. McMillan & Carried:-**

That Council hereby approves lease concessions for direct tenants of the City of Kenora that have experienced a material loss in revenue as a result of restrictions due to COVID 19.

### **Variance Application to the City Sign Bylaw-Market Square**

#### **12. Moved by R. McMillan, Seconded by S. Smith**

That Council approves an application for a variance to the Sign By-law #115-2010 seeking approval to remove the awnings at Market Square and replace the current signs with new externally illuminated tenant signs.

#### **Motion Defeated**

### **Outdoor Commercial Patios**

#### **13. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That Council approves the use of municipal parking spaces to a maximum of four parking stalls and waives associated fees for the purpose of the establishment of Outdoor Commercial Patios for the period of June 2, 2020 – October 15, 2020, subject to staff application approval; and further

That Outdoor Commercial Patio Policy #DS-6-2 be hereby amended to reflect language which regulates the development of these commercial outdoor patios and waives fees associated with these patios; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law

at its June 16, 2020 meeting to give effect to these rates outlined in the revised Schedule "A and Schedule E"; and further

That bylaw number 68-2020 and 78-2012 be hereby repealed.

### **Ministry of Training & Colleges Agreement Adjustment Advisory Centre**

#### **14. Moved by A. Poirier, Seconded by K. Ralko & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and her Majesty the Queen in right of Ontario as represented by the Minister of Labour, Training and Skills Development for the purposes of establishing a Labour Adjustment Committee; and further

That the Mayor & Clerk be authorized to execute this agreement.

### **City Planner Appointment Repeal**

#### **15. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby repeals bylaw 87-2016, a bylaw to appoint a City Planner for the City of Kenora.

### **April 2020 Water & Wastewater Systems Monthly Summary**

#### **16. Moved by M. Goss, Seconded by C. Van Wallegghem & Carried:-**

That Council of the City of Kenora hereby accepts the April 2020 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Approval of By-laws**

#### **17. Moved by C. Van Wallegghem, Seconded by A. Poirier & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

#96-2020 - Confirmatory

#97-2020 - Prudent Investor Founding Municipality Enabling Bylaw

#98-2020 - Budget Amendment – Bylaw Enforcement Vehicle

#99-2020 - Wauzhushk Onigum Nation Water and Sewer Agreement

#100-2020 - Lake Navigation (Kenora) Ltd. Lease Agreement

#101-2020 - Outdoor Commercial Patio Policy #DS-6-2 Amendment

#102-2020 - Tariff of Fees & Charges Bylaw–Schedule A & E–Outdoor Patios

#103-2020 - Agreement with Ministry of Training & Colleges – Adjustment Centre

#104-2020 - City Planner Appointment Repeal

#105-2020 - Budget Amendment-Plow/Sander/Dump Trucks Sander/Dump Truck

### **Notices of Motion**

None

### **Proclamations**

None

## Announcements

### The following was highlighted by Council:

1. Councillor Van Walleghem noted that the Museum and Art Centre staff are returning and the facilities will be reopening.
2. Councilor Smith encouraged everyone to continue the safety precautions as we begin to reopen.
3. Councillor Goss reminded everyone to support local businesses and try to support them whenever possible.
4. Councillor Ralko encouraged everyone to shop locally and welcomed back the businesses that are reopening.
5. Councillor Poirier echoed the comments of Councillor Goss and Ralko to support the local businesses and ensure that we are supporting them.
6. Councillor McMillan acknowledged the First Nations leadership with the pandemic plan. It is aboriginal awareness day on June 21<sup>st</sup>. Councillor McMillan recognized the 2020 graduates of both TA and BBSS and congratulated them with good wishes for all of them.
7. Mayor Reynard referenced that it is time to start embracing the re-openings and we need to move forward now. We are proud of our community and we have done this together and will continue to stick together.

## Adjourn to a Closed Session

### 18. Moved by A. Poirier, Seconded by K. Ralko & Carried:-

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization for Council to move into a Closed Session at 12:57 p.m. to discuss items pertaining to the following:-

- i) Disposition of Land (2 matters-Town Island Sale & KDSB Project)
- ii) Education & Training Members of Council (3 matters – CAO, Mayor, Development Services updates)
- iii) Labour Relations (CAO Recruitment)

## Reconvene to Open Meeting

Council reconvenes to open session at 4:44 p.m. with no reports from its closed session.

## Close of Meeting

### 19. Moved by R. McMillan, Seconded by S. Smith & Carried:-

That this meeting be now declared closed at 4:44 p.m.

## The Corporation of the City of Kenora:

Confirmed As Written This .....Day

Of.....2020

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Mayor

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City Clerk